TORPHINS PATHS GROUP

Minutes of Meeting of Torphins Paths Group Wednesday 30 May 2017 at 07.30 pm 13 Craigour Avenue, Torphins		
Item No.	**Description**	**Owner**
1.	**Attendance and Apologies:** **Present:** Marsaili Aspinall; Hamish Booth, Dr. Neil Campbell, Eric Day, Will Maclean, Brian Murray, **Apologies:** Tessa Campbell,	
2.	**Minutes of meeting on 27th May 2017:** Circulated to all members with no objections, thus adopted.	TPG
3.	**Membership:** Brian Murray was welcomed as a new member of the management committee	
4.	**Action Items:** **4.1. Launch Event:** Preparation for launch event was confirmed. Hamish has contacted Mr. Fowler, Waulkmill Farm, and will follow up Neil will contact Mrs. C Grant. Marsiali has prepared Risk Assessment and is providing high visibility vests Eric provided completed Torphins area map for display (Thanks to Louisa Carrigan and Colin Rouse) and will provide display boards Will to bring publicity materials and survey forms Helpers for set up to be at Health Centre are 11:00 am on Saturday, with Hamish collecting tables etc from Church Ann Conroy has the catering in hand with help of many volunteers Will to provide Health Center and Pharmacy with survey forms **4.2. Marr Area Committee Large Project Grant Application** Highlights of application were reviewed including process dates Marsaili to confirm if quotes can be submitted after Area Committee meeting date, suggest close date of 30 June 2017 Agree Will to submit copy of invitation to tender to Marr Area as support Will to distribute the grant application to the group for information **4.3. Invitation to Tender Document** Key open questions on the draft document were discussed Agreed following: Close date to be 30 June, unless Marr require earlier date Landowner and stakeholder identification to be performed by consultant with support of TPG Landowner discussion and negotiation to be led by TPG with support from consultant Map outputs to 1:2500 scale Will available by Email and phone for queries Tessa to receive quotations from consultants and to send copies to Marr Area on receipt Will to complete draft and circulate for review on 31 May with intent to submit to consultants on 1 June Quotations to be reviewed by TPG at a meeting to be set for late July **4.4. Other Items** Marsaili advised ownership information sources including Andy Wrightman land ownership database, Scottish Land and Estate and Land Agents Eric advised Banchory Paths Group are looking at ownership of Corsee Wood which could open doors to partnership approach on paths there	 HB NC MA ED ED WM TPG AC WM MA WM WM TPG TPG WM TC WM TPG MA ED
5.	**Meeting closed at 9:33pm**	