



Torphins Community Council

Serving the Electoral Districts of Torphins, Glassel and Tornaveen

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Meeting Minutes Thursday 1 March 2018 at 7:30 pm Learney Hall, Torphins		
Item No.	Description	Owner
1.	<p>Present: Hamish Booth (HB); John Lucas (JL) (Chair); Will Maclean (WM); Liz Moore (EM); Nick Poulton (NP); Colin Rouse (CR)</p> <p>In Attendance: Cllr. Peter Argyle (PA)</p> <p>Apologies: Andy Cowie (AC); Eric Day (ED); Campbell Gillies (CG); Cllr. Paul Gibb (PG); Cllr. Geva Blackett (GB)</p>	
2.	Intimation of noted interests – None	
3.	<p>Confirm adoption of minutes of meeting 1 February 2017: Proposed: Eric Day Seconded: Colin Rouse</p>	TCC
4.	<p>Police Report: The last report received is for January. The Aberdeenshire Community Councils' short working group on communication between the Police and Community Councils has concluded. We expect to receive a new standard report format bi-monthly or quarterly and will be advised of our local contact and the final plans during March.</p>	Police Scotland
5.	<p>Finance Report: Income: Tesco Community Grant for Notice Board £1,000.00 Expenditure: Robert Reid for plant maintenance £150.00 Blachere for repair of Festive Lights £40.79 Signs of Cheshire for new notice board £1884.00 Balance March 1st: £2,509.28</p>	JL for ED
6.	<p>Planning Matters: 6.1. Weekly Lists of Planning Applications: APP/2018/0263 Planning permission in principle for erection of 2 dwelling houses at Steading at Pitcullen Farm Torphins APP/2018/0304 Full planning permission for alterations and extension to dwelling house at 5 Annesley Grove Torphins No comments</p>	JL
7.	<p>Open Items: 7.1. Schoolhouse: Cllr.PA advised there is no more progress however he will obtain a report from the official responsible for the sale process. 7.2. Community Action Plan: LM will have an initial planning meeting with Natasha Pawlukiewicz of Marr Area Partnership on 13th March. 7.3. Local Development Plan/Place Standard: Nothing new to report until next Aberdeenshire Council meeting in the process.</p>	Cllr. PA LM JL

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7.	<p>Open Items (Continued):</p> <p>7.4. Constitution: TCC has now received feedback from Marr Area requesting certain changes to the proposed Constitution to align more closely with the new requirements. The maximum membership number for TCC of 12 has been approved, being maintained with the current number and not reduced to maximum 9 as had been proposed by Aberdeenshire. The changes requested are being updated, including AGM to be in June each year, and elections normally to be held if required before the AGM. The transition and upcoming retirements will be managed as follows: 7th June 2018 – new constitution approved and adopted at 7th June 2018 Special Meeting or an additional AGM 6th September 2018 – four members due to retire 12th August 2018 will be co-opted to fill role until next elections (no August meeting of TCC) April/May 2019 – first election under new constitution 6th June 2019 – AGM</p> <p>7.5. Village Welcome Pack This will be developed after the Newsletter and TERP publicity materials are available.</p> <p>7.6. Torphins Emergency Response Plan: CR has prepared an introduction and a risk assessment to be incorporated into the draft TERP document. A significant quantity of the equipment for the TERP has been purchased and remaining equipment is being sourced.</p> <p>7.7. Forward Plan: JL has recommended an adjusted format for the document and the approach is being modified in line with the plans for a Newsletter.</p> <p>7.8. Newsletter: It is now proposed to develop the Newsletter from the “Forward Plan” materials, including the completed successes of TCC. An initial Newsletter will introduce and explain the role and work of TCC and subsequent Newsletters will develop progress reports and publicise the TERP, Welcome Pack etc. Meantime it was agreed to increase the publicity for the TCC Website and Facebook by including the addresses in all key published TCC documents.</p> <p>7.9. Notice Board: The 50% prepayment with order to the vendor has been made and the next payment will be processed to complete the purchase, prior to submitting the grant payment request to Marr Area.</p> <p>7.10. Torphins Park: The west end drainage and new soak away project have been completed. JL recorded specific thanks to the Aberdeenshire contractor Davidson and Murison, and in particular their two staff working on the project, who were very helpful, asking Cllr. PA to take note. Bill Higham of AC will document the new drains and existing drainage systems confirmed during the project.</p> <p>7.11. Roads – extension of 30 mph limit north of village: Awaiting Aberdeenshire Council report.</p> <p>7.12. Overgrown Hedges and Vegetation: LM has now obtained maps from Cllr. PG and other sources, and will now identify the offenders to enable Aberdeenshire Council to make contact to have the matters addressed by owners.</p>	<p>JL</p> <p>LM</p> <p>CR</p> <p>JL</p> <p>JL, CG</p> <p>LM</p> <p>WM</p> <p>ED, JL</p> <p>JL</p> <p>Cllr.PA</p> <p>BH</p> <p>NP</p> <p>LM</p>
8.	<p>Correspondence:</p> <p>8.1. Ward Forum: Next Ward 15 meeting is at Inchmarlo Hall, Bridge of Canny, on 15th March at 6:45pm.</p> <p>8.2. Aboyne and Huntly Minor Injuries Unit Review: The public engagement meeting scheduled for 19th March at the Victory Hall, Aboyne will be publicised by TCC on notice board, web, Facebook.</p>	<p>TCC</p> <p>WM</p>

