

Torphins Community Council

Serving the Electoral Districts of Torphins, Glassel and Tornaveen

http://www.torphins.net

https://www.facebook.com/TorphinsCommunity

Meeting Minutes Thursday 1 March 2018 at 7:30 pm **Learney Hall, Torphins** Item Description Owner No. 1. Present: Hamish Booth (HB); John Lucas (JL) (Chair); Will Maclean (WM); Liz Moore (EM); Nick Poulton (NP); Colin Rouse (CR) In Attendance: Cllr. Peter Argyle (PA) Apologies: Andy Cowie (AC); Eric Day (ED); Campbell Gillies (CG); Cllr. Paul Gibb (PG); Cllr. Geva Blackett (GB) 2. Intimation of noted interests – None 3. Confirm adoption of minutes of meeting 1 February 2017: TCC Proposed: Eric Day Seconded: Colin Rouse 4. **Police Report:** Police The last report received is for January. Scotland The Aberdeenshire Community Councils' short working group on communication between the Police and Community Councils has concluded. We expect to receive a new standard report format bi-monthly or quarterly and will be advised of our local contact and the final plans during March. **Finance Report:** 5. Income: Tesco Community Grant for Notice Board £1,000.00 JL for ED Expenditure: Robert Reid for plant maintenance £150.00 Blachere for repair of Festive Lights £40.79 Signs of Cheshire for new notice board £1884.00 Balance March 1st: £2,509.28 **Planning Matters:** 6. 6.1. Weekly Lists of Planning Applications: JL APP/2018/0263 Planning permission in principle for erection of 2 dwelling houses at Steading at Pitcullen Farm Torphins APP/2018/0304 Full planning permission for alterations and extension to dwelling house at 5 Annesley Grove Torphins No comments 7. Open Items: 7.1. Schoolhouse: Cllr.PA advised there is no more progress however he will obtain a report from the Cllr. PA official responsible for the sale process. 7.2. Community Action Plan: LM will have an initial planning meeting with Natasha Pawlukiewicz of Marr Area LM Partnership on 13th March. 7.3. Local Development Plan/Place Standard:

Nothing new to report until next Aberdeenshire Council meeting in the process.

JL

Item No.	Description	Owner
7.	Open Items (Continued):	
	7.4. Constitution:	
	TCC has now received feedback from Marr Area requesting certain changes to the	JL
	proposed Constitution to align more closely with the new requirements. The	
	maximum membership number for TCC of 12 has been approved, being maintained with the current number and not reduced to maximum 9 as had been proposed by	
	Aberdeenshire. The changes requested are being updated, including AGM to be in	
	June each year, and elections normally to be held if required before the AGM.	
	The transition and upcoming retirements will be managed as follows:	
	7 th June 2018 – new constitution approved and adopted at 7 th June 2018 Special	
	Meeting or an additional AGM	
	6 th September 2018 – four members due to retire 12 th August 2018 will be co-opted	
	to fill role until next elections (no August meeting of TCC) April/May 2019 – first election under new constitution	
	6 th June 2019 – AGM	
	7.5. Village Welcome Pack	
	This will be developed after the Newsletter and TERP publicity materials are available.	LM
	7.6. Torphins Emergency Response Plan:	
	CR has prepared an introduction and a risk assessment to be incorporated into the draft TERP document.	CR
	A significant quantity of the equipment for the TERP has been purchased and	JL
	remaining equipment is being sourced. 7.7. Forward Plan:	
	JL has recommended an adjusted format for the document and the approach is being	JL, CG
	modified in line with the plans for a Newsletter.	32, 00
	7.8. Newsletter:	
	It is now proposed to develop the Newsletter from the "Forward Plan" materials,	LM
	including the completed successes of TCC. An initial Newsletter will introduce and	
	explain the role and work of TCC and subsequent Newsletters will develop progress reports and publicise the TERP, Welcome Pack etc.	
	Meantime it was agreed to increase the publicity for the TCC Website and Facebook	WM
	by including the addresses in all key published TCC documents.	
	7.9. Notice Board:	
	The 50% prepayment with order to the vendor has been made and the next payment	ED, JL
	will be processed to complete the purchase, prior to submitting the grant payment request to Marr Area.	
	7.10. Torphins Park:	
	The west end drainage and new soak away project have been completed. JL recorded specific thanks to the Aberdeenshire contractor Davidson and Murison, and in	JL
	particular their two staff working on the project, who were very helpful, asking Cllr. PA to take note. Bill Higham of AC will document the new drains and existing	Cllr.PA
	drainage systems confirmed during the project. 7.11. Roads – extension of 30 mph limit north of village:	вн
	Awaiting Aberdeenshire Council report.	NP
	7.12. Overgrown Hedges and Vegetation:	
	LM has now obtained maps from Cllr. PG and other sources, and will now identify the	LM
	offenders to enable Aberdeenshire Council to make contact to have the matters	
8.	addressed by owners. Correspondence:	
.	8.1. Ward Forum:	
	Next Ward 15 meeting is at Inchmarlo Hall, Bridge of Canny, on 15 th March at 6:45pm.	TCC
	8.2. Aboyne and Huntly Minor Injuries Unit Review:	
	The public engagement meeting scheduled for 19 th March at the Victory Hall, Aboyne will be publicised by TCC on notice board, web, Facebook.	WM

No.	Description	Owner
8.	Correspondence (continued) 8.3. Community Council Training: TCC agreed to support the upcoming proposed training to be organised by AC and to recommend the following approach and content. Professional trainers should deliver the training sessions. New data protection legislation.	WM
	Community Resilience Planning. Winning grants. Attraction and recruitment of new and active community council members. 8.4. Request by Evening News Reporter for copy of Police Reports: This general request to all community councils in Aberdeenshire was received today. It was decided to ask the purpose of the request and to refuse unless there was a specific relevant reason for the request. CC minutes refer to Police Report and sometimes publish if appropriate.	WM
9.	AOCB: 9.1. Data Protection Training: LM attended recent training provided by AC and advised it was very good and helpful. The use of "blind copy" in large email distributions is strongly recommended to support compliance. 9.2. Tornaveen Hall:	LM
	HB noted the steady progress to completion of the Tornaveen Hall extension and improvement project. TCC supported the planning application and welcomes the nearing completion. 9.3. Torphins Paths Group:	нв
	HB noted the review of paths around Torphins and Torphins Woods under the feasibility study by TPG and a recent positive meeting with Learney Estate Head	НВ
	Forester. WM broadened the update to advise the feasibility study by Outdoor Access Trust for Scotland is nearing completion and that public engagement meeting(s) will be organised to engender understanding and support of proposals. Additionally, Aberdeenshire Council is thanked for purchasing a range of maintenance tools and equipment for the Group.	WM
	9.4. TCC Logo: It was agreed to include the matter of a new logo for TCC on the agenda of the April meeting. Proposals are welcome.	JL
10.	Next Ordinary Meeting: Thursday 5 th April 2018	
11.	Meeting closed at 9:23 pm Adoption of Minutes:	
	These minutes were circulated by email to all TCC members on 2 March 2018 and adopted by email as an accurate record of the meeting. Adoption will be confirmed at the meeting on 5 April 2018. Proposed: John Lucas Seconded: Colin Rouse	