



# TORPHINS PATHS GROUP

Minutes of Meeting of Torphins Paths Group Wednesday 17 <sup>th</sup> May 2017 at 07.30 pm Platform 22, Torphins		
Item No.	Description	Owner
1.	<p><b>Attendance and Apologies:</b>  <b>Present:</b> Hamish Booth, Dr. Neil Campbell, Eric Day, Will Maclean, Emma Pattullo  <b>In Attendance:</b> Marsaili Aspinall (AC Outdoor Access Advisor), Dawn Tuckwood (NHS Public Health Advisor),  <b>Apologies:</b> Jon Entwistle, Tessa Campbell</p>	
2.	<p><b>Minutes of meeting on 25<sup>th</sup> April 2017:</b>  The minutes were adopted as proposed by Emma Pattullo and seconded by Hamish Booth</p>	TPG
3.	<p><b>Action Items:</b>  <b>3.1 Launch Event:</b>  Action items for launch event on Saturday 3<sup>rd</sup> June 2017 at Learney Hall 2:00pm, Waulkmill Bridge 2:15pm, Torphins Health Center approximately 2:45pm to 4:00pm.</p> <ul style="list-style-type: none"> <li>• Attendees to meet at Learney Hall at 2:00pm to walk to bridge venue.</li> <li>• Cllr. Peter Argyle has confirmed he will perform the official opening of the Waulkmill Bridge with ribbon cutting at 2:15pm with Torphins Community Council and public in attendance.</li> <li>• Ann Conroy has arranged tea, coffee, cakes by TPPG and tables for group stalls at Torphins Health Centre.</li> <li>• Other participants are to bring their own gazebos and other equipment for their stall.</li> <li>• 11:00 am Hamish Booth will transport tables from church and any other equipment locally requiring transport</li> <li>• 11:00 am helpers from TPG and TCC should attend Health Centre for set up as should groups bringing own equipment</li> <li>• Marsaili and Eric will provide display boards, equipment, map</li> <li>• Marsaili will complete an event risk assessment</li> <li>• Confirmed participants are: <ul style="list-style-type: none"> <li>○ Torphins Paths Group</li> <li>○ Torphins Patients Participation Group</li> <li>○ Torphins Community Council</li> <li>○ Torphins Typhoons</li> <li>○ Community First Responders</li> <li>○ Walking group members from Torphins, Banchory, Aboyne</li> <li>○ Torphins School P4 Healthy Living Project</li> </ul> </li> </ul> <p><b>3.2 Publicity:</b></p> <ul style="list-style-type: none"> <li>• Emma to send final poster file for printing 50 A4 on 18<sup>th</sup> May</li> <li>• Emma to send final flyer leaflet file to Will to arrange printing at Reprographics of 600 leaflets on 18<sup>th</sup> May</li> <li>• Posters will be posted on notice boards and distributed to various businesses and groups</li> <li>• Leaflets will be distributed to businesses and groups and delivered door to door by members</li> <li>• Facebook page is live on 17<sup>th</sup> May and all publicity will be posted 18<sup>th</sup> May onwards</li> <li>• Press will be advised of TPG and launch event</li> <li>• At future date Deeside Radio will be advised of TPG</li> <li>• Invite various official guests to the event and follow up other potential attendees including Banchory Cycling, Tarland Paths, OATS</li> </ul>	<p>WM</p> <p>AC</p> <p>Various</p> <p>HB</p> <p>TPG, TCC</p> <p>MA, ED MA</p> <p>EP, MA, WM</p> <p>TPG</p> <p>TPG</p> <p>EP, WM</p> <p>WM WM WM, ED</p>

	<p><b>3.3 Community Consultation:</b></p> <ul style="list-style-type: none"> <li>Survey monkey supported by Aberdeenshire Council will go live on 18<sup>th</sup> May 2017 as primary consultation questionnaire media</li> <li>Survey leaflets will be printed by Reprographics for completion at launch event and distribution to selected venues as back up questionnaire media to support offline coverage</li> <li>Marsaili will provide results data to Neil for analysis</li> </ul> <p><b>3.4 Membership:</b></p> <ul style="list-style-type: none"> <li>Interest in membership will be collected through the survey and launch event. The primary focus at this time is to develop interest while committee meets early deadlines on funding.</li> <li>Emma advised that with completion of launch she is stepping down from the committee due to business commitments. The committee thank Emma for her valuable assistance from concept to launch and look forward to continued support as an ordinary member.</li> </ul>	<p>MA</p> <p>WM</p> <p>MA</p> <p>TPG</p> <p>EP</p>
4.	<p><b>Funding:</b></p> <ul style="list-style-type: none"> <li>Charitable requests have been submitted to Bread of Life, Scotmid, defunct TMC (payment in process), and others will be pursued</li> <li>Marr Area grants are being evaluated and an application will be submitted by 29<sup>th</sup> May deadline</li> <li>South Aberdeenshire LEADER Expression of Interest has been approved</li> <li>Tendering for Phase I Feasibility Study is started in preparation to obtain three quotes to support LEADER application and other applications</li> <li>Other sources to be approached include: Forestry Commission Scotland SUSTRANS Banchory Initiative</li> </ul>	<p>WM</p> <p>WM, TPG</p> <p>WM</p> <p>WM, TPG</p> <p>WM NC DT</p>
5.	<p><b>AOCB:</b></p> <ul style="list-style-type: none"> <li>Right of Way at Waulkmill Farm may warrant "Minor Deviation" to create improved route on south side of bridge.</li> <li>Mr Fowler to be advised by Hamish of launch event on 3<sup>rd</sup> June at bridge location.</li> <li>Next meeting will be arranged after launch event.</li> </ul>	<p>MA</p> <p>HB</p> <p>TPG</p>
6.	Meeting closed at 9:30 pm	