

Torphins Community Council
Action Log - Closed Completed Items

Available Online at torphins.net

Issue Number	Date Open	Date Close	Description & Issue	TCC Owner	Planned Action	Action By	Plan Action Deadline	Actual Action Date	Completion Outcome
1908	03/10/2019	09/01/2020	Weeds at Learney Hall Complaint received by TCC about weeds around the Learney Hall	JL	05/12/2019 - Live Life Aberdeenshire department of Aberdeenshire are awaiting a quote from Aberdeenshire Landscape Services to treat the weeds 09/01/2020 - Given the passage of time and season it is decided to close this item	Cllr PG	09/01/2020	09/01/2020	Closed due to passage of time and season
1911	07/11/2019	09/01/2020	Campfield informal parking on verges Damage on closed verge to east of Campfield Filling Station by vans parking between bollards	CG	07/11/2019 - Review and action as necessary 05/12/2019 - Limited evidence at this time and confirmed owner of Campfield Filling Station is monitoring the situation and will advise if action needed 09/01/2020 - Continued monitoring has revealed no evidence of vehicles parking on this verge now so decided to close the matter	Cllr PG	05/12/2019	09/01/2020	Closed
1916	05/12/2019	06/02/2020	Village Photo Competition Latest submissions and winners to be announced	AM	05/12/2019 - AM reviewing with the committee to confirm and announce 09/01/2020 - WM to post photos on Facebook with New Year winner to be decided by AM 06/02/2020 - All photos posted and very positive feedback. Thanks to all participants.	AM WM	06/02/2020	06/02/2020	All photos posted on Facebook with very positive feedback. Now closed.

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2005	06/02/2020	05/03/2020	Proposed letter to community from Alexander Burnett MSP Does TCC support this?	WM	06/02/2020 - After careful consideration TCC decided to instruct Secretary to advise we decline this offer.	WM	05/03/2020	09/02/2020	Secretary wrote to Grace O'Keefe to advise, and added request for help with bus service changes. Accepted and advised limited possibility to help with buses as community need to respond but AB did contact Stagecoach for better consultation process. Closed
1904	04/07/2019	05/03/2020	Skateboard Structure Requires maintenance	ED	05/09/2019 - Educational and Childrens' Services budget for major repairs. Minor repairs by maintenance services. 09/01/2020 - Principal Landscape Services Officer advised skate ramp structure is sound and only minor cosmetic issues to be addressed. Any major work would need support of Education Services and local community, who were both instrumental in the construction. At some point there will need to be discussions about continuing maintenance. Agreed Rev HS will consult with Torphins School Parents Council Also noted Community Safety Group could be approached about funds. 06/02/2020 - No update.	CLlr PG	06/02/2020	Ongoing	Skateboard considered to be in reasonable condition at March 2020 so decided to close the issue. Can reopen if issues arise in future. Closed

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1906	11/09/2019	05/03/2020	VE Day 75 Celebration 8-10 May 2020 Does TCC wish to organise or promote a celebration?	ED	03/10/2019 - Add to agenda for meeting on 07/11/2019	WM	01/11/2019	01/11/2019	On agenda for 07/11/2019 Closed
					Table at meeting 07/11/2019 and if decide to progress then Register at http://www.veday75.org/ by 01/05/2020	ED	07/11/2019	07/11/2019	Carry forward Closed
					03/09/2020 - Decided to distribute existing printed copies to P22, Pharmacy, Scotmid and update and reprint booklet with latest business details	WM/AM WM	01/10/2020 02/07/2020 14/05/2020	02/07/2020	Latest booklet online and hard coopies available (P22 phone number to updated as issued)
					05/12/2019 - TCC is not generally supportive of organising a celebration. Discuss with Rev HS to be aware of any other plans 09/01/2020 - Rev HS not aware of any other plans. No current plans by TCC but Rev HS and TCC to monitor for plans by any other groups	TCC	Ongoing	05/03/2020	Reviewed and decided to close as no action planned. Closed

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2001	09/01/2020	02/04/20	Torphins Emergency Response Plan The Community Resilience Plan for Torphins, later named Torphins Emergency Response Plan, was launched with the invitation to Marr Area Manager to visit in February 2017, which visit provided background and support to develop the plan. The plan was completed and accepted by the Emergency Planning Officer in March 2019. Designated community representatives are not named other than TCC members, and some funds remain available. Resolve if any further implementation actions required and whether funds to be spent or maintained in reserve.	JL	02/04/2020 - Following LM correcting meeting regarding previously agreed action deferral to after next AGM was approved for annual review. Note Pandemic was No 1 in Risk Assessment. Next annual review due November 2020 05/03/2020 - Defer to April meeting 06/02/2020 - Minutes have been distributed. Defer to March meeting including proposal to fund wifi purchase 09/01/2020 - Decided to check most recent minutes on the matter, distribute to members, and prepare to discuss at meeting on 06/02/2020 for closure by 05/03/2020	TCC	05/11/2020 02/04/2020 05/03/2020 06/02/2020	02/04/2020	Close and open new action for annual review Closed

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1915	05/12/2019	07/05/2020	Flooding on land at Annesley A concern has been raised by a resident about the flooding on land at the entry to Annesley	JL	04/06/2020 - Since owner has confirmed who owns the site (not Council) and Council has provided flood advice, no further action required. 02/04/2020 - Resident has confirmed ownership of land (not Council owned) and has requested a fence to be erected by Council around the area, which is unlikely as not Council's. Review at next meeting.	JL	07/05/2020	07/05/2020	Close as due diligence complete and no further action possible
					05/03/2020 - Flood team have visited site and met the householder concerned to discuss property level protection. Chekcing if further actions can be taken. Ownership of land is uncertain and would need land registry verification. 06/02/2020 - Confirmed no road drainage to area. Issue passed to Floods group in Abereenshire Council to investigate further. 09/01/2020 - HB to contact complainant for more information. Cllr PA to follow up when known. 05/12/2019 - Ownership of the land is not known so it was decided to defer to discussion with Councilors at meeting on 09/01/2020		02/04/2020 05/03/2020 06/02/2020	07/05/2020	Close as due diligence complete and no further action possible

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1918	05/12/2019	07/05/2020	Automatic Emergency Defibrillator It has been suggested a third AED be provided for the village to extend coverage	HB	07/05/2020 - Decided to close at this time due to COVID-19 situation 02/04/2020 - No Update 05/03/2020 - No update 06/02/2020 - HB recommended Golf Club, Tornaveen Hall, Cmpfield Filling Station and Glassel to approach in coming weeks 09/01/2020 - HB to approach potential candidates for location of new AED, including Campfield FS and TGC Clubhouse 05/12/2019 - The meeting decided to review the potential need, location and funding at the meeting on 9th January 2020	HB	05/03/2020 06/02/2020	07/05/2020	Close at this time due to COVID-19 situation
2004	06/02/2020	07/05/2020	Red Squirrel Awareness Signs Resident request for signs on north St Marnan Road	WM	22/04/2020 - WM advised resident of report from Roads and resident noted response. 12/04/2020 - Cllr. PA advised TCC of report back from Roads. Summary of detail response is: "We do receive a number of similar requests each year but unless there is a very specific location and identified history of fatalities the answer is generally no I'm afraid and we have no plans at present to erect any new squirrel signs." 02/04/2020 - No update carry	Cllr. PA	07/05/2020 05/03/2020	12/04/2020 22/04/2020	Close as no further action required based on advice

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2006	06/02/2020	07/05/2020	Proposed Major Changes to Torphins Bus Services Concern from community about these proposals and need to provide maximum feedback.	WM	02/04/2020 - AM has written to Stagecoach and Council in strong terms about service cuts. Due to COVID-19 a new Stagecoach bus schedule will be effective 6 April 2020. The introduction of the AC A2B Service for Torphins and Lumphanan is welcomed but this service will not be available until after COVID-19 situation is past. AM noted funds for replacement of Torphins and Lumphanan services total £40K cost.	AM Cllr PA	02/04/2020	02/04/2020	Close and review if necessary after COVID-19 past and latest bus schedule and A2B are available.

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					05/03/2020 - All actions completed. Decided next steps: AM will write to Bus Forum questioning why the matter was not available there. The Stagecoach terms and conditions should be verified to ensure there is no failure. We wish to know the Council proposals on the matter. Cllr. PG undertook to clarify the break point for the Stagecoach four year contract. Cllr. PA agreed to check where the Aberdeenshire Council is with it's response to Stagecoach on the changes and future services and support.	AM Cllr.PG Cllr.PA	16/02/2020 07/02/2020	15/02/2020 07/02/2020	All completed on time
					06/02/2020 - Rev Holly Smith to submit feedback to Stagecoach on behalf of TCC about community concerns and ideas. 06/02/2020 - WM to provide more publicity on TCC media and notice board to promote individuals to feedback to Stagecoach, including Cllr PA facilitating telephone feedback.	HS WM			All completed on time

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2009	02/04/2020	11/07/2020	Summer Plants Programme	ED	11/07/2020 - Eleanor Day collected and distributed plants which were then planted by the tub volunteers 02/07/2020 - AC has now committed to deliver reduced range of plants for which Eleanor Day will arrange volunteer planting. 04/06/2020 - Volunteers are refilling tubs with new plants supplied by selves - thank you all 07/05/2020 - Eleanor day has successfully solicited support for tub planting by volunteers for summer 2020. Two additional tubs have been donated by Clarkes. Thank you all. 02/04/2020 - Due to cancellation of Aberdeenshire summer plants programme for 2020 due to COVID-19 TCC decided: Eleanor Day to contact tub volunteers to thank them for	ED	July 2020 Monitor 07/05/2020	11/07/2020 07/05/2020	Closed as planting for summer 2020 complete
2012	03/09/2020	01/10/2020	Use old Telephone Box at Sundayswells for book swap facility	CRd	01/10/2020 - With limited interest it was decided to close this matter for now. 03/09/2020 - following minuted discussion decided needs community consultation	CRd	01/10/2020	01/10/2020	Decided not to proceed and closed

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2013	03/09/2020	01/10/2020	Community Allotment Proposal	CRd	01/10/2020 - TCC would support an initiative and will add to CAP Open Issue No. 1801. 03/09/2020 - As minuted CRd to contact Learney Estate for land and WM to forward potential funds to CRd	CRd WM	01/10/2020 04/09/2020	01/10/2020 04/09/2020	Add to new CAP when proceeds per Issue 1801 and close this issue
2016	03/09/2020	01/10/2020	Park cuttings to be lifted and railway line path cut	CR	01/10/2020 - Park now being regularly cut with mulching of cuttings. TPG volunteers (ED, ED, NB) have now cut railway line path again this year. 03/09/2020 - CR noted cuttings have not been lifted as promised by Council and requested this should happen now. Also railway line path needs cut	ClIr PA	01/10/2020	01/10/2020	Situtation appears normalised so close issue.
2014	03/09/2020	05/11/2020	Serious potholes on Craigmyle Road urgently require proper repair	ED	05/11/2020 - Area has been resurfaced 03/09/2020 - ClIr PA advised a work order has been opened for repair to proceed in early October, so confirm completion at time of November meeting	ClIr PA	05/11/2020	31/10/2020	Job complete - Close

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2015	03/09/2020	05/11/2020	Remembrance Sunday arrangements 2020	JL AM	05/11/2020 - No group meeting but Chairman to lay wreath at 3 pm on 08/11/2020 01/10/2020 - Wreath has been ordered by JL. Cllr PA to investigate and report on recommended procedures this year in light of COVID-19 03/09/2020 -Details not known for 2020 but JL to order a wreath and AM plans to attend	JL	05/11/2020	08/11/2020	Wreath laid - Close
1917	05/12/2019	03/12/2020	Carols Around the Christmas Tree 2020 CR suggested the Scouts may be asked to distribute a flyer in December 2020 with the Christmas Card delivery flyer	CR	03/12/2020 - Cancelled for 2020 due to COVID restrictions and announced through festive lights publicity release 05/11/2020 - Looking very doubtful 01/10/2020 - Recent	HS CR	03/12/2020 05/11/2020	03/12/2020	Close due to cancellation for 2020
2007	02/04/2020	03/12/2020	Torphins Emergency Response Plan Annual Review	TCC	03/12/2020 - See minutes - New Torphins Community Resilience Plan adopted and published 05/11/2020 - Special meeting scheduled for 12 November 2020 at 7:30 pm on Zoom for review with members to	TCC, CR ED, JL, CR	12/11/2020	03/12/2020	Close 2020 and open placeholder for 2021 review